

FOR EARTHMOVING EQUIPMENT TECHNICIAN (NC2 & NC3)

Department of Occupational Standards
Ministry of Labour and Human Resources
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FOREWORD

The Department of Occupational Standards of the Ministry of Labour and Human Resources proudly presents the revised National Competency Standards (NCS) for Earthmoving Equipment Technician as part of TVET reform initiative for improving the quality of Vocational Education and Training System in Bhutan. The standards represent the fruits of hard work and invaluable experiences gained by the department since its establishment in the latter half of 2003. The main aim of developing National Competency Standards is to set up a well-defined nationally recognized Vocational Qualification and Certification system that will help set a benchmark for the Technical Vocational Education and Training (VET) System in our country aligned to international best practices.

National Competency Standards is one of the base pillars in the Bhutan Vocational Qualification Framework (BVQF) and is the first step in its implementation. The standards are developed to ensure that employees or vocational graduates possess and acquire the desired skills, knowledge and attitude required by industries and employers. In order to ensure this close match in supply and demand of skills, knowledge and attitude, standards have been developed in close consultation and partnership with industry experts and validated by the Technical Advisory Committees for the concerned economic sectors.

A vocational education and training system based on National Competency Standards shall ensure that delivered training is of a high quality and relevant to the needs of the labour market. As a result, future TVET graduates will be better equipped to meet the need and expectations of industries and employers. This positive impact on the employability of TVET graduates will enhance the reputation of vocational education and training and make it attractive to school leavers.

While acknowledging the existing level of cooperation and collaboration, the ministry earnestly requests employers and training providers to extend the fullest support and cooperation in implementing the National Competency Standards. The ultimate objective is to build a competent and productive national workforce that will contribute to the continued socio-economic progress of our country.

I gratefully acknowledge the valuable contributions made by experts from industries during the consultation, verification and validation processes of the standards. We look forward to improved engagement and active participation of the industry and employers in the development of a quality assured demand driven TVET system in the near future.

Department of Occupational Standards, Ministry of Labour and Human Resources

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PACKAGING OF QUALIFICATIONS

National Certificate Level 3

Perform Engine Overhaul (7233-U7-L3)

Perform Servicing of Transmission System (7233-U6-L3)

Perform Servicing of Hydraulic and Control Unit System (7233-U5-L3)

National Certificate Level 2

Perform Servicing of Steering and Brake System (7233-U4-L2)

Perform Servicing of Lubrication, Cooling and Fuel System (7233-U3-L2)

Perform Servicing of Tyres, Undercarriage & Attachments (7233-U2-L2)

Perform Servicing of Basic Electrical Components (7233-U1-L2)



ENTRY

OVERVIEW OF UNIT COMPETENCIES

National Certificate - Level 2

UNIT TITLE	ELEMENTS OF COMPETENCE		
Perform Servicing of Basic Electrical System	 Prepare for work Service basic electrical components 		
Perform Servicing of Tyres, Undercarriages & Attachments	 Service tyre Service undercarriage Service attachments 		
Perform Servicing of Lubrication, Cooling and Fuel System	 Service lubrication system Service cooling system Service fuel system 		
Perform Servicing of Steering and Brake System	 Service steering system Service brake system 		

National Certificate - Level 3

UNIT TITLE	ELEMENTS OF COMPETENCE		
Perform Servicing of Hydraulic & Control Unit System	 Service hydraulic system Service control unit system 		
Perform Servicing of Transmission System	 Service final drive Service clutch system Service gear box 		
Perform Engine Overhauling	 Overhaul engine Service intake system Service exhaust system 		

UNIT TITLE : Perform Servicing of Basic Electrical System

DESCRIPTOR: This unit covers the competencies required to prepare for

servicing of basic electrical system and to perform the actual

servicing of basic electrical system.

CODE : 7233-U1-L2

ELEMENTS OF COMPETENCE	PERFORMANCE CRITERIA
1. Prepare for work	 1.1 Select and use <i>PPE</i> as per the job requirement following standard procedure. 1.2 Select <i>tools and materials</i> as per the job requirement following standard procedure.
2. Service basic electrical compone nts	 2.1 Diagnose the faults in <i>basic electrical components</i> following standard procedure. 2.2 Remove and replace the faulty <i>electrical components</i> following standard procedure. 2.3 Service basic electrical components following standard procedure. 2.4 Test the electrical components following standard procedure.

RANGE STATEMENT

PPE may include but not limited to:

- Helmet
- Goggles
- Mask

- Safety shoes/boots
- Gloves
- Workshop dress

Tools may include but not limited to:

- Pliers
- Mini socket box

- Screw Driver set
- Multimeter

Materials may include but not limited to:

- Marking cloth
- Insulation tape

- Spare parts as required
- Wire

Faults in basic electrical components may include but not limited to:

- Breakage
- Blown out fuse
- Blown out bulbs

- Wear and tear
- Loose connection

Basic electrical components may include but not limited to:

- Fuse
- Bulb
- Solenoid switch
- Alternator

- Self-starter
- Battery
 - Horn
- Relay

- Demonstrate safe working practices at all times in accordance with OHS regulations.
- Diagnose the faults in basic electrical components.

UNDERPINNING KNOWLEDGE	UNDERPINNING SKILLS
 Ethics and Integrity Occupation Health and safety (OHS) regulations Basic First aid Basic electrical circuit Instrument panel/cluster Types of fuses and its function Types of bulbs and its function Working principle of starting and charging system 	 Team work Negotiation Communication skills Problem solving Analytical Skills Time Management

UNIT TITLE: Perform Servicing of Tyres, Undercarriage and

Attachments

DESCRIPTOR: This unit covers the competencies required to service tyre,

undercarriage and attachments.

CODE : 7233-U2-L2

ELEMENTS OF COMPETENCE	PERFORMANCE CRITERIA		
1. Service wheel/tyre	1.1	Select and use PPE as per the job requirement following standard procedure.	
	1.2	Select tools, materials and equipment as per the job requirement following standard procedure.	
	1.3	Diagnose the <i>faults in the tyre</i> following standard procedure.	
	1.4	Remove and disassemble the tyre following the standard procedure.	
	1.5	Repair/Replace the defective tyre following standard procedure.	
	1.6	Assemble the tyre following the standard procedure.	
	1.7	Check the tyre following standard procedure.	
Service undercarriage	2.1	Diagnose the faults in undercarriage components following standard procedure.	
	2.2	Remove and disassemble the undercarriage components following standard procedure.	
	2.3	Repair/Replace the defective undercarriage components following standard procedure.	
	2.4	Assemble undercarriage components following standard procedure.	
	2.5	Adjust the track chain following standard procedure.	

5. Service attachments	3.1	Diagnose the <i>attachments</i> faults and take necessary action following standard procedure
	3.2	Dismount the attachments following the standard procedure.
	3.3	Repair/Replace the defective components of attachments as per the job requirement following standard procedure.
	3.4	Assemble the attachments following standard procedure
	3.5	Test the attachments following standard procedure

RANGE STATEMENT

PPE may include but not limited to:

- Helmet
- Goggles
- Mask

- Safety shoes/boots
- Gloves
- Workshop dress

Tools may include but not limited to:

- Heavy hand tool set
- Tire lever
- Wheel brace
- Grease gun

- Valve key
 - Heavy duty hammer
 - Stretcher

Materials may include but not limited to:

- Marking cloth
- Grease
- Cold patch

- Spare parts as required
- Vulcanizing fluid

Faults in tyres & undercarriage may include but not limited to

- Leakage
- Breakage

- Wear and tear
- Misalignment

Equipment may include but not limited to

- Air compressor
- Forklift
- Track pin remover
- Hydraulic press

- Tyre changer
- Pressure gauge
- Track press

Undercarriage may include but not limited to:

- Sprocket
- Track shoe
- Track roller
- Travel motor

- Carrier roller
- Idler
- Track link
- Chain guard

Attachments may include but not limited to:

- Rock breaker
- Bucket
- Blade

- Ripper
- Stone crusher
- Sieve

- Demonstrate safe working practices at all times in accordance with OHS regulations.
- Diagnose the faults in tyre, undercarriage and attachments.

Occupation Health and safety (OHS) regulations Basic First aid Types of tyres Construction of tyres	Feam work Negotiation Communication skills Problem solving Analytical Skills Fime Management

UNIT TITLE : Perform Servicing of Lubrication, Cooling and Fuel

System.

DESCRIPTOR: This unit covers the competencies required to service

lubrication, cooling and fuel system.

CODE : 7233-U3-L2

ELEMENTS OF COMPETENCE	PERFORMANCE CRITERIA		
Service lubrication	1.1	Select and use PPE as per the job requirement following standard procedure.	
system	1.2	Select tools, materials and equipment as per the job requirement following standard procedure.	
	1.3	Diagnose the <i>fault</i> in lubrication system following standard procedure.	
	1.4	Change the <i>lubricants</i> as per the job requirement following standard procedure.	
	1.5	Replace the defective lubricant hoses as per the job requirement following standard procedure.	
	1.6	Perform greasing as per the job requirement following standard procedure.	
	1.7	Test/run the lubrication system and check for leakages following standard procedure.	
2. Service cooling	2.1	Troubleshoot the cooling system following standard procedure.	
systems	2.2	Remove and disassemble the cooling system components following standard procedure.	
	2.3	Repair /replace the defective cooling components as per the job requirement following standard procedure.	
	2.4	Assemble the cooling system components following standard procedure.	
	2.5	Change coolant as per the job requirement following the standards procedure.	

	2.6	Adjust fan-belt tension following standard procedure			
3. Service fuel system	3.1	Troubleshoot fuel system following standard procedure.			
	3.2	Remove and disassemble the <i>components of fuel system</i> following standard procedure.			
	3.3	Repair /Replace the defective components as per the job requirement following standard procedure.			
	3.4	Assemble the fuel system components following standard procedure.			
	3.5	Set fuel injection timing following standard procedure.			
	3.6	Bleed the fuel system following standard procedure.			
	3.7	Test the fuel system following standard procedure.			

RANGE STATEMENT PPE may include but not limited to: Helmet Safety shoes/boots Gogales Gloves Mask Workshop dress Tools may include but not limited to: Light duty hand tool set Filter clamp Ring spanner set SST (special service tool) DE-spanner set Materials may include but not limited to: Lubricants Marking cloth Cleaning materials Spare parts as required Rust remover Coolant Distilled water Fuel Equipment may include but not limited to: Grease gun Lubricant dispenser/oil gun Faults in lubricating system, cooling system and fuel system may include but not limited to: Leakage Wear and tear Breakage Cracks Blockage Lubricants may include but not limited to: Engine oil Grease Gear/transmission oil • Hydraulic oil Cooling system components may include but not limited to: Water pump Pressure cap Hose Thermostat valve Radiator Coolant Fan belt • Fan Components of fuel system may include but limited to:

O-rina

Injector nozzles

•	Fuel Injection Pump (FIP)	•	Feed pump
•	Fuel filter	•	High pressure pipe
•	Banjo washer	•	Banjo bolt
	Solenoid switch	•	Common rail assembly

- Demonstrate safe working practices at all times in accordance with OHS regulations.
- Change the lubricants to required level.
- Troubleshoot the cooling system faults following standard procedure.
- Troubleshoot fuel system following standard procedure.

UNDERPINNING KNOWLEDGE	UNDERPINNING SKILLS
 Ethics and Integrity Occupation Health and safety (OHS) regulations Basic First Aid Types of lubricants Types of lubrication system Working principle of lubrication system Grade of lubricants Components of lubrication system Components of cooling systems and its functions Working principle of cooling systems Types of coolants Types of coolants Properties of coolant Ratio of coolant Components of fuel systems Working principle of fuel system Types of fuel Fuel additives Function of fuel system components 	 Communication skills Problem solving Analytical Skills Time Management

UNIT TITLE : Perform Servicing of Steering and Brake System

DESCRIPTOR: This unit covers the competencies required to service

steering and brake system.

CODE : 7233-U4-L2

ELEMENTS OF COMPETENCE	PERI	FORMANCE CRITERIA
Service steering	1.1	Select and use PPE as per the job requirement following standard procedure.
system	1.2	Select <i>tools and materials</i> as per the job requirement following standard procedure.
	1.3	Diagnose the <i>faults in the steering system</i> following standard procedure.
	1.4	Remove and disassemble the steering components following the standard procedure.
	1.5	Repair/Replace the defective components as per the job requirement following standard procedure.
	1.6	Lubricate/grease the components as per the job requirement following standard procedure.
	1.7	Assemble the components following standard procedure.
	1.8	Set wheel alignment following standard procedure.
	1.9	Test the steering system following standard procedure
2. Service brake	2.1	Diagnose the fault in brake system following standard procedure.
system	2.2	Remove and disassemble the <i>brake components</i> following the standard procedure.
	2.3	Repair/Replace the defective components as per the job requirement following standard procedure.
	2.4	Assemble the components following standard procedure.
	2.5	Bleed the brake system following standard

	procedure
2.6	Adjust and test the brake following standard procedure.

RANGE STATEMENT

PPE may include but not limited to:

- Helmet
- Goggles
- Mask

- Safety shoes/boots
- Gloves
- Workshop dress

Tools may include but not limited to:

- Heavy duty hand tool set
- Tie rod end removal
- SST
- Adjustable wrench

- Jack
- Tyre lever
- Pipe wrench

Materials may include but not limited to:

- Marking cloth
- Brake fluids
- Power steering fluids
- Spare parts as required
- Grease
- Faults in steering components may include but not limited to:
- Leakage
- Breakage

- Wear and tear
- Hard steering

Steering components may include but not limited to:

- Steering wheel
- Steering column
- Steering rack

- Tie rod
- Steering gear box
- O-ring

Faults in brake system may include but not limited to:

- Leakage

Breakage

Brake jam

- Wear and tear
- Brake failure

Brake components may include but not limited to:

•	Master cylinder	•	Brake pipe
•	Counter plate	•	Friction plate
•	Piston seals	•	Brake fluid (hydraulic oil)
•	Reservoir tank		

- Demonstrate safe working practices at all times in accordance with OHS regulations.
- Troubleshoot the steering and brake system following standard procedure.
- Bleed the brake system following the standard procedure
- Test the brake following standard procedure.

UNDERPINNING KNOWLEDGE	UNDERPINNING SKILLS
Ethics and Integrity	Team work
Occupational Health and safety (OHS)	Negotiation
regulations	Communication skills
Basic First Aid	Problem solving
Working principle of steering and brake	Analytical Skills
system	Time Management
Components of steering and brake	
system	
Types of steering and brake systems	
Wheel alignment	
Types of brake fluids	
Waste Management	

UNIT TITLE : Perform Servicing of Hydraulic and Control Unit

System

DESCRIPTOR: This unit covers the competencies required to service

hydraulic and control system.

CODE : 7233-U5-L3

ELEMENTS OF COMPETENCE	PERF	FORMANCE CRITERIA
Service hydraulic system	1.1	Select and use PPE as per the job requirement following standard procedure.
,	1.2	Select tools and materials as per the job requirement following standard procedure.
	1.3	Troubleshoot/diagnose the <i>faults in hydraulic</i> system following standard procedure.
	1.4	Remove and disassemble the hydraulic components following standard procedure.
	1.5	Repair/Replace the defective components as per the job requirement following standard procedure.
	1.6	Assemble the components following the standard procedure.
	1.7	Change hydraulic oil as per the job requirement following standards procedures.
	1.8	Calibrate the hydraulic pressure as per the manufactures' specifications following standards procedures.
	1.9	Bleed the hydraulic system following standard procedure.
	1.10	Test the hydraulic system following standard procedure.
Service control unit system	2.1	Troubleshoot fault in the control unit system components following standard procedure.
	2.2	Repair/replace the defective control components following standard procedure.
	2.3	Fix the control components following standard procedure.

2.4	Test the control unit system components following standard procedure.
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RANGE STATEMENT

PPE may include but not limited to:

Helmet

Safety shoes/boots

Goggles

Gloves

Mask

Workshop dress

Tools may include but not limited to:

- Heavy duty hand tool set
- SST

Star Allen key

Allen key set

Screw driver set

Hydraulic pressure gauge

Materials may include but not limited to:

Marking cloth

- Hydraulic oil
- Spare parts as required

Faults in hydraulic and control system may include but not limited to:

Leakage

Wear and tear

Breakage

Blockage

Hydraulic components may include but not limited to:

Hydraulic pump

O-ring

Pressure pipe

Seals

Hydraulic cylinder

Swing motor

Hydraulic tank

Track motor

Swivel joint

Control valve

Solenoid valve

Hydraulic Filter set

Control system components may include but not limited to:

Joystick

Control valve

Safety lever

Pilot control/shut off valve

- Demonstrate compliance with safety regulations applicable to work operations at all times
- Troubleshoot the hydraulic system following standard procedure.
- Bleed the hydraulic system following the standard procedure
- Troubleshoot fault in the control system following standard procedure.

U	NDERPINNING KNOWLEDGE	UI	NDERPINNING SKILLS
•	Ethics and Integrity	•	Team work
•	Occupation Health and safety (OHS)	•	Negotiation
	regulations	•	Communication skills
•	Basic First aid	•	Problem solving
•	Working principle of hydraulic system	•	Analytical Skills
•	Types of hydraulic fluids	•	Time Management
•	Types of O-ring		
•	Components of hydraulic systems		
•	Fluid pressure		
•	Method of bleeding		
•	Components of control unit systems and		
	its functions		
•	Working principle of control unit system		

UNIT TITLE : Perform Servicing of Transmission System

DESCRIPTOR: This Unit Covers the Competencies Required to Service

Final Drive and Transmission System.

CODE : 7233-U6-L3

ELEMENTS OF COMPETENCE	PERF	ORMANCE CRITERIA
1. Service final drive	1.1	Select and use PPE as per the job requirement following standard procedure.
	1.2	Select tools and materials as per the job requirement following the standard procedure.
	1.3	Diagnose the <i>fault in final drive component</i> following standard procedure.
	1.4	Remove and disassemble the <i>final drive components</i> following standard procedure.
	1.5	Repair/Replace the defective components following standard procedure.
	1.6	Assemble the final drive components following standard procedure.
	1.7	Set backlash as per the job requirement following the standard procedure.
	1.8	Check the lubricant level following standard procedures.
	1.9	Test the final drive system following standard procedure.
Service transmission system	2.1	Troubleshoot the <i>faults in transmission system</i> following standard procedure.
	2.2	Remove and disassemble the transmission system following standard procedure.
	2.3	Repair/Replace the <i>defective transmission</i> system components as per the job requirement following standard procedure.
	2.4	Assemble the transmission system

	compo	nent	s following star	ndard pro	cedure.
2.5			transmission ocedure.	system	following

RANGE STATEMENT

PPE may include but not limited to:

Helmet

Safety shoes/boots

Goggles

Gloves

Mask

Workshop dress

Tools may include but not limited to:

- Heavy duty hand tool set
- Torque wrench

Allen key set

Special Service Tools (SST)

Materials may include but not limited to:

Marking cloth

- Transmission oil
- Spare parts as required
- Gasket set

Faults may include but not limited to:

Leakages

Wear and tear

Breakages

- Damages
- Gear disengagement
- Gear lock

Final drive may include but not limited to:

- Differential gear
- Cross bearing
- Propeller shaft
- Axle

Star gear

- Seal
- Sun and planetary gear

Transmission system components may include but not limited to:

Gears

Linkages

- Fluid coupling
- Solenoid

- Demonstrate compliance with safety regulations applicable to work operations at all times.
- Set backlash as per the job requirement following standard procedure.
- Diagnose the fault in transmission system component following standard procedure.

UNDERPINNING KNOWLEDGE	UNDERPINNING SKILLS
Ethics and Integrity	Team work
Occupation Health and safety (OHS)	Communication
regulations	Problem solving
Basic First aid	Interpersonal relationship
Functions of final drive and	Creativity
transmission system	Time Management
Gear ratio	
Importance of torque	
Types of transmission system	
Waste management	

UNIT TITLE: Perform Engine Overhaul

DESCRIPTOR: This unit covers the competencies required to prepare for

engine overhauling and to perform engine overhauling.

CODE : 7233-U7-L3

ELEMENTS OF COMPETENCE	PERFORMANCE CRITERIA			
1. Overhaul engine	1.1	Select and use PPE as per the job requirement following standard procedure.		
	1.2	Select <i>tools and materials</i> as per the job requirement following the standard procedure.		
	1.3	Diagnose the engine faults following standard procedure.		
	1.4	Dismount the engine following standard procedure.		
	1.5	Disassemble the engine components following the standard procedure.		
	1.6	Repair/Replace the defective engine components following standard procedure.		
	1.7	Assemble the engine components applying specified torque where necessary following standard procedure.		
	1.8	Set the engine as per manufactures' specifications following standard procedures.		
	1.9	Test the engine following the standard procedure.		
	1.10	Mount the engine components following standard procedures.		

2. Service intake	2.1	Diagnose the intake system <i>faults</i> following standard procedure
system	2.2	Dismount the <i>intake components</i> following standard procedure.
	2.3	Disassemble the intake components following the standard procedure.
	2.4	Replace the defective intake components as per the job requirement following standard procedure.
	2.5	Assemble and mount the intake components following standard procedure.
3. Service exhaust	3.1	Diagnose the exhaust system <i>faults</i> following standard procedure.
system	3.2	Dismount the exhaust components following standard procedure.
	3.3	Disassemble the exhaust components following the standard procedure.
	3.4	Repair/Replace the defective exhaust components as per the job requirement following standard procedure.
3.5	3.5	Assemble and mount the exhaust components following standard procedure.
	3.6	Test turbo charger following the standard procedure.

RANGE STATEMENT PPE may include but not limited to: Helmet Safety shoes/boots Gogales Gloves Mask Workshop dress Tools may include but not limited to: Hand tool set Star socket SST Piston Ring clamp Torque wrench Filler gauge Engine, intake system, exhaust system faults may include but not limited to: Over heating Leakages Engine knocking **Breakages** Over consumption of fuel/lubrication Low torque Wear and tear Blockage Engine components may include but not limited to: Piston Cam shaft Crank shaft Oil sump Connecting rod Cylinder head Push rod Cylinder block Valve Bearing Oil pump Gasket set Valve seal set Piston ring set Injector set Set the engine may include but not limited to: Fuel injection timing Main journals Tappet clearance Cylinder liner Thrust play Engine compression pressure

Timing chain • Torque

Intake components may include but not limited to:

Warpage of cylinders

Pre-filterAir filterFilter housingIntake manifolds

Exhaust components may include but not limited to:

• Exhaust manifold

Muffler

• Turbo charger

- Demonstrate compliance with safety regulations applicable to work operations at all times.
- Diagnose the engine faults following standard procedure.
- Assemble the engine components applying specified torque following standard procedure.
- Set the engine as per manufactures' specifications following standard procedures.
- Diagnose the intake system and exhaust system faults following standard procedure.

UNDERPINNING KNOWLEDGE	UNDERPINNING SKILLS
 Ethics and Integrity Occupation Health and safety (OHS) regulations Basic First aid Components of engine Working principle of engine Types of engines Functions of engine Engine tuning Firing order Components of intake and exhaust system Working principle of intake and exhaust system Functions of intake and exhaust system Environment Act 	 Team work Communication Problem solving Interpersonal relationship Creativity Time Management

Annexure:

1.1 National Competency Standards (NCS)

National Competency Standards specify the skill, knowledge and attitudes applied to a particular occupation. Standards also specify the standards or criteria of performance of a competent worker and the various contexts in which work may take place. Standards provide explicit advice to assessors regarding the skill and knowledge to be demonstrated by candidates seeking formal recognition either following training or through work experience.

1.2 Purpose of National Competency Standards

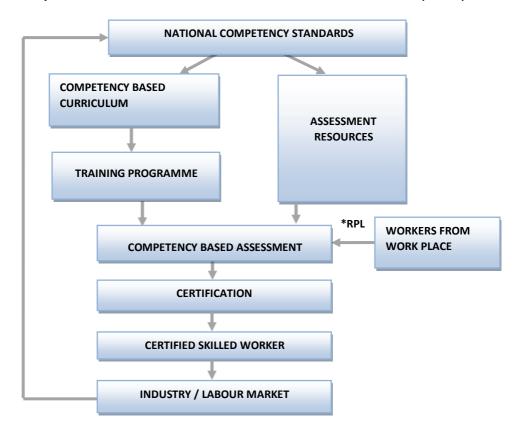
Competency Standards serve a number of purposes including:

- Providing advice to curriculum developers about the skill and knowledge to be included in curriculum.
- Providing specifications to assessment resource developers about the skill, knowledge and attitudes within an occupation to be demonstrated by candidates.
- Providing advice to industry/employers about job functions, which in turn can be used for the development of job descriptions, performance appraisal systems and work flow analysis.

1.3 Bhutan Vocational Qualifications Framework (BVQF)

Bhutan Vocational Qualifications Framework is an agreed system of Assessing, Certifying and Monitoring nationally recognized qualifications for all learning in the VET sector against national standards, in training institutions, in the workplace, in schools or anywhere where learning takes place.

Components of the Bhutan Vocational Qualification Framework (BVQF)



* RPL = Recognition of Prior Learning

1.4 BVQF Levels

The Bhutan Vocational Qualifications Framework has three levels classified based on the competency of the skilled workers. The three levels are:

National Certificate Level 3 (NC 3) -Master Craftsman
 National Certificate Level 2 (NC 2) -Craftsman
 National Certificate Level 1 (NC 1) -Semi Skilled Worker

BVQF Level Descriptors

The qualification levels are decided based on level descriptors. The detail of the qualification level descriptor is as follows:

National Certificate Level 1 (Semi skilled)

Carry out processes that:	Learning demand:	Responsibilities Which are applied:
 Are narrow in range. Are established and familiar. Offer a clear choice of routine responses. Involve some prioritizing of tasks from known solutions. 	 Basic operational knowledge and skill. Utilization of basic available information. Known solutions to familiar problems. Little generation of new ideas. 	 In directed activity. Under general supervision and quality control. With some responsibility for quantity and quality. With no responsibility for guiding others.

National Certificate Level 2 (Craftsman)

Carry out processes that:	Learning demand:	Responsibilities which are applied:
 Require a range of well-developed skills. Offer a significant choice of procedures requiring prioritization. Are employed within a range of familiar context. 	 Some relevant theoretical knowledge. Interpretation of available information. Discretion and judgment. A range of known responses to familiar problems 	 In directed activity with some autonomy. Under general supervision and quality checking. With significant responsibility for the quantity and quality of output. With some possible responsibility for the output of others.

National Certificate Level 3 (Master Craftsman)

Carry out processes that:	Learning demand:	Responsibilities which are applied:
 Requires a wide range of technical or scholastic skills. Offer a considerable choice of procedures requiring prioritization to achieve optimum outcomes. Are employed in a variety of familiar and unfamiliar contexts. 	 A broad knowledge base which incorporates some theoretical concepts. Analytical interpretation of information. Informed judgment. A range of sometimes innovative responses to concrete but often unfamiliar problems. 	 In self–directed activity. Under broad guidance and evaluation. With complete responsibility for quantity and quality of output. With possible responsibility for the output of others.

1.5 CODING USED FOR NATIONAL COMPETENCY STANDARDS

The coding and classification system developed in Bhutan is logical, easy to use, and also aligned with international best practices. The Bhutanese coding and classification system is based on the International Standard Classification of Occupations, 2008 (ISCO-08) developed by the International Labour Organisation (ILO).

The coding of the National Competency Standards forms the basis of the identification code for the Vocational Education and Training Management Information System (VET – MIS) both in terms of economic sector identification and that of the individual standard.

Coding the individual unit competency standard is to identify the level in qualification package to which it belongs.

While packaging, in order to follow a logical order, only competency standards related to each other and following a logical sequence in terms of training delivery, from the simple to the complex, are clustered into a qualification package.

1.6 ASSESSMENT GUIDE

Form of assessments

- Continuous assessment together with collected evidence of performance will be used.
- Evidence of the performance shall be based on practical demonstration.
- Knowledge can be assessed through diagrams, in writing or orally (viva-voce).

Assessment context

 Competency may be assessed in the actual work place or in a simulated workplace setting.

Assessment condition

- The candidate shall have access to all required tools, equipment, materials and documents.
- Candidate must complete the assessment in industry accepted time frame.



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